

Albany Port District Commission
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Designated Contact:
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REQUEST FOR INFORMATION ENVIRONMENTAL PLANNING

RFI#: 2024-07	RFI DUE DATE: April 18, 2024
Introduction:	The Albany Port District Commission (APDC) would like to invite qualified vendors to provide information regarding schedule, capacity, experience and costs to conduct climate and air quality inventories, assessments, planning and strategy for the Port District which encompasses approximately 450 acres on both sides of the Hudson River; 24 business tenants; a 30-acre maritime terminal with approximately 375,000 SF of warehouse space and nearly 45 pieces of industrial equipment.
Purpose:	The APDC is conducting a cost, schedule and feasibility assessment for the purpose of determining the estimated costs and schedule needs associated with and recommended services required for conducting an emissions inventory, assisting with the development and implementation of the following: emissions reduction plan, a performance management plan, environmental management system. The APDC is also seeking information regarding the qualifications and experience of environmental engineering firms as well as estimated schedule expectations. This work planning is voluntarily responding to environmental programs and grants and aligns with the Port of Albany's
Intent:	The APDC will utilize the information provided to plan for funding, scheduling and executing this initiative; including utilizing the information in the budget preparation estimates for grant proposals, including the EPA's Clean Ports Program. Information at this stage will be most useful for planning and can be in ranges and order of magnitude level.
Goal:	The APDC consistently strives to be a leader in environmental performance. This is proven by The Port's commitment to Green Marine certification, and recent projects at the Port that look to the future of operations and maritime commerce and to ensure that leadership is continually improving upon environmental performance. Reducing emissions and developing a performance and resiliency plan would fulfill a long-time goal of the APDC and align with our mission of public stewardship.

Information Requested:

The APDC invites licensed, experienced environmental engineering consultants to submit information describing the assessment strategies, planning needs, best practice examples and all related costs of conducting and producing reports for the following:

- Emissions Inventory
- Emissions reduction strategy analysis
- Consultative Services in the development of reduction target
- Consultative Services in the Port Emissions Reduction Plan
- Port Resiliency Assessment
- Workforce Planning Analysis
- Consultative Services for the implementation of an Environmental Management System (e.g. ISO 14000)
- Consultative Services for the development of a Sustainable Infrastructure Management Plan such as ENVISION

Please be sure to include in your submission any and all services your company can provide in regard to the above, the experience levels and references of staff, and all costs associated with the service. Please share any additional information you may feel relevant.

Please note that this Request for Information (RFI) is for informational purposes, and no contract will be awarded as a result. A firm or organization's response to the RFI—or lack thereof—will not impact subsequent Request for Bid (RFB) released. Please note that all responses will be public record. Do not submit confidential information in your response.

- Responses to this RFI may be submitted via email to jlansing@portofalbany.us no later than April 18, 2024 by 4PM (EST)
- Questions regarding this RFI must be submitted via email to jlansing@portofalbany.us no later than April 12th by 4PM. (EST)
- Responses to questions will be delivered via email no later than April 16th by 5PM (EST)