



ALBANY PORT DISTRICT COMMISSION
MINUTES OF THE
GOVERNANCE COMMITTEE MEETING
JANUARY 26, 2022

Due to the pandemic the January 26, 2022 Governance Committee meeting was held remotely pursuant to the amended legislation under the NYS Open Meetings Law. Prior to the meeting being called to order General Counsel Jordan noted that the meeting was being recorded and transmitted via on-line video. Chairperson Tagliento called the meeting to order. In attendance were Commissioners Steffens, Cinquanti, Coffey and Abriel. Also present were CEO Hendrick, General Counsel Jordan, CFO Stuto, DSI Skubon, Director of Security Williams, Administrative Assistant DiLillo and General Manager Bill Ring of Federal Marine Terminals.

Chairperson Tagliento introduced the minutes of the November 17, 2021 Governance Committee meeting and called for a motion for their approval. A motion was made by Commissioner Cinquanti, seconded by Commissioner Abriel and passed unanimously.

2022 NOMINATION OF APDC OFFICERS

Counsel Jordan presented the resolution for the proposed 2022 Nominations of Officers. The Committee agreed that the officer positions remain the same for 2022 as the prior year. The Committee recommended that the resolution be presented to the Board for approval.

ANNUAL POLICY REVIEW

Counsel Jordan presented and reviewed the list of APDC policies for annual review. He reported that Port staff presently recommends no changes. Counsel Jordan noted that staff is currently working with the new Procurement Director and the CFO to thoroughly review the procurement

policy and if amendments are necessary, they will present them for Board approval within the next few months. The Committee agreed to recommend that the Board approve the current list of policies as presented.

CONFLICT OF INTEREST DECLARATIONS

Counsel Jordan reported that he received the Conflict of Interest Declarations from all Commissioners and Port staff. He noted that the declarations will remain on file.

CONFIDENTIAL EVALUATION OF BOARD PERFORMANCE FOR 2021

Counsel Jordan reported that he received the Confidential Evaluation of Board Performance from all the Commissioners. He shared the summary of results document with the Committee for review. Some discussion followed regarding the areas of concern the Board Members had addressed in their evaluations. Counsel Jordan noted that the staff appreciates the Board Member's comments and critique and acknowledges that there is room for improvement.

OTHER BUSINESS

There was no other business for discussion.

EXECUTIVE SESSION

There were no items for discussion in Executive Session.

Commissioner Steffens motioned to adjourn the meeting, seconded by Commissioner Abriel and passed unanimously. The meeting was adjourned.