

ALBANY PORT DISTRICT COMMISSION
OPERATING BUDGET
2014

FINAL	FINAL			
<u>REVENUE</u>	<u>2012</u> Budget	<u>2013</u> Budget	<u>2013</u> Annualized	<u>2014</u> Budget
Rent	\$2,806,000.00	\$3,150,000.00	\$3,160,000	\$3,175,000
Easements				
Dockage	235,000	300,000	375,000	390,000
Wharfage	300,000	310,000	300,000	345,000
Cargo Storage	42,000	42,000	42,000	10,000
Security	375,000	231,000	275,000	300,000
Water Sales & Fees	20,000	20,000	7,500	5,500
Stevedore Revenue Share	60,000	60,000	60,000	60,000
Crane Rental	60,000	80,000	65,000	95,000
Utility Reimbursement	65,000	63,000	75,000	80,000
Buckeye			100,000	150,000
Fuel Reimbursement	40,000	50,000	60,000	65,000
Service To Stevedore	20,000	25,000	32,000	35,000
Service To Tenants	17,000	10,000	21,000	23,000
Interest Income & sweep	5,000	8,000	6,500	7,000
Misc (Grant Revenue)	<u>1,000,000</u>	<u>6,000,000</u>	<u>4,800,000</u>	<u>7,000,000</u>
TOTAL REVENUES	\$5,045,000	\$10,349,000	\$9,379,000	\$11,740,500
<u>OPERATING EXPENSES</u>				
ADMINISTRATION DEPARTMENT				
-PERSONAL SERVICES				
General Manager	100,940	103,968	103,968	108,127
Financial Officer	87,550	90,177	90,177	93,784
Director Economic Development\ Procurement		100,000	100,000	104,000
Security Director	53,000	54,590	57,859	67,773
Maintenance Foreman	49,993	49,993	51,628	55,675
H/R Staff Accountant	62,000	63,860	67,268	76,960
Director Information services	53,000	54,549	57,859	67,774
Secretarial	37,000	58,710	60,770	63,544
Business Development/Marketing		94,760	94,760	98,550
General Counsel	154,500	159,135	159,135	165,500
Project Manager	<u>53,000</u>	<u>54,590</u>	<u>56,225</u>	<u>62,560</u>
TOTAL PERSONAL SERVICES	\$650,983	\$884,332	\$899,649	\$964,248
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BENIFITS				
Payroll taxes-FICA	99,000	98,000	94,000	98,500
Workmens Compensation	11,200	14,000	13,000	13,000
Employees Health Ins	254,000	245,000	241,000	260,000
Dental Ins. (active)	14,000	15,650	16,000	17,000
Empire Vision Ins. (active)	8,000	8,000	6,800	8,500
Medicare Reimbursement (retired)	6,000	6,000	7,000	7,000
Retirement	<u>150,000</u>	<u>140,000</u>	<u>145,000</u>	<u>181,500</u>
TOTAL BENEFITS	\$542,200	\$526,650	\$522,800	\$585,500

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	<u>2012</u> Budget	<u>2013</u> Budget	<u>2013</u> Annualized	<u>2014</u> Budget
OFFICE EXPENSE				
Office supplies	8,000	8,500	12,000	13,500
Office Equip Maintenance	1,500	2,000	700	800
Miscellaneous Office Expense	15,000	14,550	8,000	8,000
Printing	1,000	1,650	1,000	1,000
Photo Copier Supplies	1,200	1,250	1,000	1,000
Postage	1,700	1,700	2,100	2,100
Courier	150	1,200	600	1,000
Subscriptions	<u>2,000</u>	<u>2,500</u>	<u>6,000</u>	<u>7,500</u>
TOTAL OFFICE EXPENSE	\$30,550	\$33,350	\$31,400	\$34,900
SALES				
Marketing	93,000	15,000		
Public Relations	15,000	15,000	20,000	9,000
Media Advertising	21,000	22,500	30,000	34,500
Media Relations	7,500	7,500	13,000	13,000
Local Sales				5,000
Travel & Incidental Expense	<u>15,000</u>	<u>20,000</u>	<u>34,000</u>	<u>34,000</u>
TOTAL SALES	151,500	\$80,000	\$97,000	\$95,500
PROMOTIONAL				
Material/Events	60,000	60,000	60,000	60,000
Association Dues	11,000	<u>12,000</u>	<u>12,500</u>	<u>13,500</u>
TOTAL PROMOTIONAL	\$71,000	\$72,000	\$72,500	\$73,500
PROFESSIONAL SERVICES				
Consultants	120,000	130,000	142,000	145,000
Attorney(Outside counsel)	5,000			
Misc Fees		14,000	7,000	7,500
Auditors	39,000	39,500	39,500	39,500
Engineering Service/ Enviromental/Planning	105,000	75,000	44,000	48,000
Payroll Serv.	13,000	14,000	14,400	14,500
Waterfront Development	205,000	225,000	232,000	250,000
Education & Training	<u>5,000</u>	<u>20,000</u>	<u>15,500</u>	<u>16,000</u>
TOTAL PROFESSIONAL SEVICES	\$719,500	\$669,500	\$663,900	\$689,500
Insurance	\$210,000	\$255,000.00	\$275,000	\$295,000
UTILITIES				
Electricity & Gas	165,000	145,000	105,000	125,000
Fuel Oil	7,000	7,000	5,000	4,500
Telephone	28,000	27,500	19,500	21,000
Water & Sewer	<u>6,800</u>	<u>7,000</u>	<u>6,600</u>	<u>6,800</u>
TOTAL UTILITIES	\$206,800	\$186,500	\$136,100	\$157,300
TOTAL ADMINISTRATION DEPT	\$2,582,533	\$2,707,332	\$2,698,349	\$2,895,448

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MAINTENANCE DEPARTMENT	<u>2012</u> Budget	<u>2013</u> Budget	<u>2013</u> Annualized	<u>2014</u> Budget
Laborers	180,250	190,550	220,000	228,800
Security	325,000	260,170	275,000	295,000
Summer help/Custodial	<u>6,000</u>	<u>6,180</u>	<u>5,800</u>	<u>5,800</u>
TOTAL SALARIES	\$511,250	\$456,900	\$500,800	\$529,600
OVERTIME				
Port Facilities	6000	5,532	9,500	9,500
Stevedoring	<u>9000</u>	<u>9,870</u>	<u>8,600</u>	<u>8,600</u>
Ship Watering				
TOTAL OVERTIME	\$15,000	\$15,402	\$18,100	\$18,100
TOTAL PERSONAL SERVICES	\$526,250	\$472,302	\$518,900	\$547,700
Hardware	2,000	5,000	500	500
Buildings	37,000	45,000	75,000	50,000
Paint	3,000	3,500	2,600	2,600
Misc.	2,000	3,500	1000	1000
Janitorial	<u>2,000</u>	<u>5,000</u>	600	600
TOTAL SUPPLIES AND SERVICES	\$46,000	\$62,000	\$79,700	\$54,700
MATERIAL HANDLING				
Equipment Rental-for ships				
Equipment -Forklift Misc	15,050	30,000	23,000	25,000
Equipment-Mechanical/Welding	1,200	20,000	5,000	5,000
Crane Repairs	22,000	45,000	21,000	20,000
Forklift Repairs	15,000	25,000	30,000	32,000
Parts & Supplies-Crane	16,000	12,000	10,000	15,000
Parts & Supplies-Forklift	7,000	7,000	5,300	5,500
Stevedore equip repair	<u>11,000</u>	<u>1,500</u>	1,000	1,000
TOTAL MATERIAL HANDLING	\$659,500	\$674,802	\$693,900	\$705,900
MAINTENANCE CONTRACTS				
Crane	50,000	35,000	0	0
Security	30,000	27,000	50,460	52,000
Fire Equipment Sprinklers\alarms	19,500	18,000	4,800	5,000
Uniform fees	7,800	8,000	5,200	6,000
Trash Removal	2,250	2,500	2,400	2,500
Snow Removal	25,000	25,000	800	10,000
Twic exp	<u>3,000</u>	<u>3,000</u>	<u>2,500</u>	<u>3,000</u>
TOTAL MAINTENANCE CONTRACTS	\$137,550	\$118,500	\$66,160	\$78,500

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FUEL AND REPAIRS	2012	2013	2013	2014
	<u>Budget</u>	<u>Budget</u>	<u>Annualized</u>	<u>Budget</u>
Repairs-Port	8,000	8,500	10,500	11,500
Fuel and Lubricants-A	65,000	65,000	72,500	75,000
TOTAL FUELS AND REPAIRS	<u>73,000</u>	<u>73,500</u>	<u>83,000</u>	<u>86,500</u>
TOTAL MAINTENANCE DEPARTMENT	\$870,050	\$866,802	\$843,060	\$870,900
TOTAL OPERATIONS	\$3,452,583.00	\$3,574,133.70	\$3,541,408.95	\$3,766,347.71